



RIVERSIDE COUNTY
YOUTH ADVISORY COUNCIL
FIRST DISTRICT APPLICATION



4080 Lemon St., 5th Floor: Riverside, CA 92501

(951) 955-0618

Hello Potential YAC Members!

My name is Ashley Taylor, and I am the Youth Advisory Council Coordinator for the 1st District of Riverside County's Board of Supervisors. I am currently earning a bachelor's degree in psychology from the University of La Verne. I joined the Youth Advisory Council team in May 2023 because I am motivated and passionate about guiding youth and making a difference in our community. I am excited to help students become leaders and hope to impact the Riverside County's community by working with you all. I look forward to reviewing your applications and meeting with you!

This packet includes:

YAC Application
Parental Consent Forms
Attendance Policy
Participation Agreement
Behavioral Conduct

Thank you,

-

Ashley Taylor

Riverside County Board of Supervisors
Legislative Intern to Supervisor Kevin Jeffries

Phone: 951.955.0618 | Email: ataylor@rivco.org
4080 Lemon Street, 5th floor, Riverside, CA 92501

Requirements:

Return applications by Friday, June 28th, 2024, to 4080 Lemon Street, 5th floor Riverside, CA 92501
For Questions call Youth Advisory Council Coordinator: Ashley Taylor at 951-955-0618



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- Must be a high school aged student.
- Must reside or attend a high school within the First Supervisorial District in Riverside County.
- Must have adequate time to serve (*absences result in removal from council*).

Please print legibly or type:

Name: _____

Address: _____

City: _____ Zip code: _____ T-shirt Size: _____

Phone number: _____ Best time to call: _____ DOB: _____

High School: _____

Grade Level: _____

E-mail: _____

Please list a teacher at your school that the interview committee may contact to request a recommendation on your behalf if deemed necessary to determine your membership.

Name of Teacher: _____

Email: _____



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Please respond to the following questions to help the Membership committee determine your qualifications. You can type your responses on a separate piece of paper if needed.

A) Why are you interested in joining the first district youth advisory council?

B) Were you referred to the council by anyone? If so, please list the name of the person that referred you.

C) Please discuss any relevant educational, vocational, personal experience and or community participation you feel would aid you in serving on the council.

D) Do you think you will be able to make recommendations to the district staff on youth related issues? Discuss relevant qualities that will make you a great advocate for the youth of Riverside County.



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E) Are you involved in any clubs, associations or sports that may conflict with our YAC schedule? If so, please be prepared to provide the youth coordinator with a schedule of conflicting games or events to prevent any unexcused absences.

High Schools located in the First District of Riverside County as of 2022:

Alvord High School	Lakeside High School
Arlington High School	Martin Luther King High School
Bethel Christian	Lincoln High School
California Lutheran School	Ortega Continuation High School
Citrus Hill High School	Poly High School
Cornerstone Christian School	Rain cross- Independent High School
Elsinore High School	Riverside Christian
Hillcrest High School	Sherman Indian School
John W. North High School	Temescal Canyon High School
Keith McCarthy Academy	Woodcrest Christian High School
La Sierra High School	Riverside STEM Academy



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PARENTAL CONSENT AND WAIVER OF CLAIMS

I hereby request that my child (print name) _____ be permitted to participate in the Riverside County Youth Commission program activities. My child is currently in a good physical and medical condition. If my child becomes ill or injured, they may receive First Aid.

In case of an emergency, my child may be admitted to a hospital. I agree to not hold the County of Riverside, its officers, agents, and employees accountable for medical aid rendered. I will also reimburse the County of Riverside for medical or other expenses incurred for medical aid on behalf of my child. I understand and acknowledge that the County of Riverside does not provide medical insurance for Youth Commission activity participants. I hereby release the County of Riverside, its officers, agents, and employees from all liability, demands or claims from any loss, damage or injury resulting from participation in the Riverside County Youth Commission, and do hereby give consent for my child to receive emergency treatment.

Signature of Parent or Guardian: _____

Date: _____

Address: _____

City: _____ Zip Code: _____

Day Phone: () _____ Evening Phone: () _____



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CHILD'S MEDICAL INFORMATION

Doctor: _____ Phone # () _____

Existing Medical Conditions: _____

Allergic to: _____

Special Needs: _____



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PARENTAL CONSENT FOR TRANSPORTATION

I hereby request that my child (print name) _____ be permitted to receive transportation to and from program activities of the Riverside County (1) *Youth Retreat*, (2) *Youth Advisory Councils*, or (3) *Youth Commission*, as may occasionally be necessary. I understand and acknowledge the transportation will be provided in passenger vans owned by the County of Riverside and operated by adult County staff members, I consent to this arrangement and hereby waive all claims against the County of Riverside, its officers, agents and employees for any injury, accident, illness, or death occurring during or by reason of the transportation so provided for my child.

Signature of Parent or Guardian: _____

Date: _____

Address: _____

City: _____ Zip Code: _____

Day Phone: () _____ Evening Phone: () _____



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PARENTAL CONSENT FOR PHOTOGRAPHY RELEASE

I hereby give Riverside County Board of Supervisors permission to use my name, statement, photograph, and likeness for promotional, advertising and media purposes. My picture may be used alone, as a member of a group, in a composite or in such other manner as will most favorably serve to promote and advertise the Riverside County Youth Commission and the respective Youth Advisory Council I serve on. My picture may be used with or without my name supporting the Riverside County Youth Commission and the Youth Advisory Council. I agree there will be no compensation to me for the use of my image now or in the future.

Name of Child: _____

Signature: _____

Date: _____

Address (Street, City, Zip Code):

Legal Guardian Name: _____

Legal Guardian's Signature: _____

Date: _____

Legal Guardian's Address (Street, City, Zip Code):



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ATTENDANCE

The First District Youth Advisory Council (YAC) serves as an advisory board to Supervisor Kevin Jeffries for the First Supervisorial District of Riverside County. Being a member of YAC is a tremendous responsibility and more importantly, a privilege.

OUR ATTENDANCE EXPECTATIONS ARE AS FOLLOWS:

Council members are expected to attend all monthly council meetings and participate in the meetings by giving recommendations and suggestions when appropriate. We understand that occasional absences may occur, however it is your responsibility to keep your Youth Advisory Council Coordinator apprised of your schedule.

Note on Absences:

There are two types of absences you can accrue while serving as a council member: Excused and Unexcused absences which have been detailed below for your review.

- *Excused Absences:* occur when you have notified your council coordinator of your absence within **24 hours in advance** of the council meeting, and **it is approved**.
- *Unexcused Absences:* occur when you fail to notify your council coordinator of your absence within 24 hours in advance, or immediately following the scheduled council meeting.

Excessive absences from council meetings and failure to meet the participation requirements will result in dismissal from the council. Below are the specific absence guidelines that may be used as grounds for dismissal from the First District Youth Advisory Council.

Requirements:

- Must attend 2 council meetings per month.
- Must arrive on time to council meetings and community service events.
- Must attend at least 50% of the given community service events per month.
- You are allowed to make up missed meetings and events by attending additional service events within 30 days.



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Strikes:

- If you do not make up missed council meetings and community events, it will result in a strike.
- If you sign up for an event and do not show up without 24-hour advance notice will result in a strike.

Grounds for Dismissal:

- A total of three (3) **unexcused** absences from regularly scheduled Council meetings.
- Failure to meet requirements will result in a strike and if you receive three (3) strikes it may result in dismissal.

Printed Name: _____

Signature: _____

Date: _____

Parent's Printed Name: _____

Parent's Signature: _____

Date: _____



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PARTICIPATION AGREEMENT

Your regular participation is important to the success of the First District Youth Advisory Council (YAC). To ensure that we have dedicated and responsible council members, we have established standards for participation and would like you to review and agree to them.

Youth Advisory Council Coordinator:

Ashley Taylor
Riverside County Board of Supervisors
Legislative Intern to Supervisor Kevin Jeffries

Phone: **951.955.0618** | Email: ataylor@rivco.org
4080 Lemon Street, 5th floor, Riverside, CA 92501

Please direct last-minute text messages, or phone calls for excusal to Ashley Taylor via Band.

Monthly Council Meetings:

- Youth Advisory Council meetings are scheduled twice a month and members are required to attend **all scheduled meetings**. You will receive a reminder of the next meeting date in advance of each meeting, and you will be provided with a meeting schedule in your Procedures Manual.

- Meetings will begin promptly at **6:00 PM (subject to change)** and will last approximately 1 hour long. Excusals from council meetings are acceptable in instances of illness, family emergency, transportation issue, or prior engagement (sports, clubs, school event etc.) with prior notice. Please review the council Attendance Policy for further details on attendance expectations.

- If you know in advance that you are not able to attend a regularly scheduled meeting, please notify your Legislative Intern in advance of the meeting to obtain an excusal for your absence. To obtain an excusal please call your Legislative Intern at the office number or email listed above.



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Participation at Council Meetings:

- Please remember that while in attendance at the council meetings, members are strongly encouraged to be actively engaged in the meetings. Participation in council meetings includes actively contributing to the discussion and providing recommendations and comments. Participation and discussion during meetings are essential for the success of the council.

Involvement Expectations:

- To get council members involved in a variety of projects and activities, each council member is required to meet the minimum Volunteer Hours requirement in addition to attending regularly scheduled meetings. Regular participation in council projects and activities is a required component of being a member of the First District Youth Advisory Council. To ensure that council members are actively involved in council business, members will be held accountable to meet the below listed participation standards:

2024-2025 TERM REQUIREMENTS:

Participation Term Number	Term Start Date	Community Service Hours (30 per term)	Term End Date
1	July 31, 2024	30	December 28, 2024
2	January 11, 2025	30	May 31, 2025
	TOTAL Hours	60 hours	

Volunteer hours can be earned in several ways including:



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- Volunteering at available community volunteer opportunities.
- Participating in Youth Commission events/activities/meetings.
- Participation in committee led events or projects.

It is the responsibility of the council member to meet the minimum hour requirements by the term end date for each of the two terms as outlined above. Please refer to the specific Participation Tracking Sheet for detailed directions on how to record your volunteer service. If you feel that you will not be able to meet these requirements because of a conflict, please discuss it with your Legislative Intern.

Please be advised that throughout the year there will be certain activities presented during YAC meetings that are termed “mandatory events.” Mandatory events are either Youth Commission led, or Council led activities. If you cannot participate in a “mandatory event” due to a conflict, you must submit a request for excusal to your Legislative Intern.

We understand that medical problems, family emergencies, school responsibilities, club or sport engagements, and extreme circumstances occur. Please be aware that failure to meet the requirements by the term date can be excused or the term may be extended by the Legislative Intern. It is your responsibility as a council member to keep your Youth Council Coordinator apprised of your status and any conflicts you may have.

This agreement is our mutual expectation of your commitment to make the Youth Advisory Council a success. Please indicate your support of and approval of this agreement by completing the required information. We look forward to a successful and enjoyable council year! We appreciate your commitment to make the First District Youth Advisory Council a success!

I agree to participate in the success of the First District Youth Advisory Council, and I accept the



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terms of this agreement.

Printed Name: _____

Signature: _____

Date: _____



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BEHAVIORAL CONDUCT AGREEMENT

This writing will establish and document the expectations for your behavior during Youth Commission/Youth Advisory Council sanctioned events. It is imperative to recognize that appropriate conduct during your time in YAC is crucial for maintaining a fair and orderly council environment. By signing this agreement, you commit to adhere to the following behavioral standards while participating in the youth advisory council.

1. Respectful Conduct

- You will always conduct yourself in a respectful and courteous manner during YC/YAC events.
- Any disagreements or disputes will be addressed in an appropriate manner.

2. Attire and Appearance

- You will dress appropriately in the YAC Polo for YC/YAC events.
- Dress in a manner that shows dignity and respect,
 - **Avoid:** revealing tops, shirts, or pants with inappropriate or offensive logos, pictures, or writing, and open-toed shoes.

3. Communication

- Avoid any gestures, comments, or communication that may be perceived as confrontational or disrespectful.

4. Timeliness



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- Punctuality is crucial. You will arrive at the designated time for YC/YAC events.
- **IF** an untimely circumstance prevents your arrival on time, you must notify the YAC Coordinator for further instruction.

5. Electronic Devices

- Turn off or silence all electronic devices, including phones, during YC/YAC proceedings.

By signing below, you acknowledge that you have read and understand the expectations outlined in this Behavioral Conduct Agreement. Failure to comply with these standards will result in immediate dismissal from the First District Youth Advisory Council.

Printed Name: _____

Signature: _____

Date: _____